

## 2021 Rental Questionnaire

<b>Property Address:</b>	
<b>Property Owner(s):</b>	
<b>Number of Months Rented during this year:</b>	

**Please check the list below to ensure you have provided all the applicable information. Incomplete information may cause processing delays and an increase in cost.**

<b>Property Income</b>	
• Total Rental Income Received	\$
<b>Property Expenses</b>	
• Gardening	\$
• Insurance	\$
• Rates	\$
• Repairs & Maintenance (attached details of amounts)	\$
• Interest Expenses (attached certificate from bank)	\$
• Property Manager Costs (attached reports if held)	\$
• Legal Expenses	\$
• Motor Vehicle Expenses (visiting property)	\$
• Home Office Expenses (if you have two or more rental properties) – please complete attached home office schedule.	\$
• Other Costs - _____	\$
• Other Costs - _____	\$

<b>Property Purchase or Sale</b>	
• Date Purchased / Sold	
• Attach settlement statements from your lawyer	
• Attached property valuation or GV details	

<b>Other Comments</b>	
Please provide any comments or notes regarding the property:	